

What Cornerstone Report Should I Run?

The first step in running a report in the Cornerstone* Software is finding the report that gives you the information you want. In the table below you'll find:

- The topics that Cornerstone users ask for most frequently.
- The report that provides information for each topic.
- Links to instructions (and in one case a video snippet) that walk you through setting the fields and filters needed to run each report.

| What you're looking for | Report that covers this | Resource links |
|-------------------------|--------------------------------|--|
| How many sold | Invoice Item Sales Information | How to Create an Invoice Item Sales Report |
| Item list | Invoice Item Setup Report | How to Create an Invoice Item List (Price List) Report |
| Price list | Invoice Item Setup Report | How to Create an Invoice Item List (Price List) Report |
| Overdue vaccines | Patient Reminder Letter Report | How to Create a List of Overdue Reminders |
| Overdue reminders | Patient Reminder Letter Report | How to Create a List of Overdue Reminders |
| Top clients | High/Low Client Sales Report | How to Create a List of Top Clients Video snippet: Holiday Mailing Labels |
| Sales by staff | Statistics by Staff Report | How to Create a Statistics by Staff Report |
| Staff productivity | Statistics by Staff Report | How to Create a Statistics by Staff Report |
| Who bought an item | Invoice Item Sales Information | How to Create an Invoice Item Sales Report |
| Who got an item | Invoice Item Sales Information | How to Create an Invoice Item Sales Report |
| Who owes money | Accounts Receivable Report | How to Create an Accounts Receivable Report |

For more information

For information about running reports, see the [Cornerstone Reports Quick Reference Guide](#).

Find this guide

Look under "Resources by Topic" on the [Cornerstone Software Resources](#) page.